



Application for Employment

******As of April 1st, 2003, all new hires will be drug tested.******

Personal Information

Name (Last, First, Middle):		Date:
Present Address (Street, City, State, Zip):		
Permanent Address (Street, City, State, Zip):		
Phone Number:	Soc. Sec. #:	
List Name and Relationship of any Relatives in our Employ:	Referred By:	

Employment Desired: RST cannot guarantee 40 hours weekly.

Position:	Salary Desired:
Date You Can Start:	Hours You Can Work:
Are You Employed Now?	May We Contact Your Employer?
Have You Ever Applied To This Company Before?	When?

Education

High School (Name and Address):	Graduated (Yes or No)?
College University (Name and Address):	Graduated? Degree/Diploma?
Other (Specify):	Graduated? Degree/Diploma?

Other Information:

Subjects of Special Study or Research Work, Special Training and/or Activities (Civic, Athletic, Etc.):

Former Employers: List the last four employers, starting with present or most recent.

Date - Month & Year	Name and Addresses of Employer	Salary	Position	Reason for Leaving

References: Give the names of three persons not related to you, whom you have know at least one year.

Name	Address	Phone #	Years Acquainted

Have you ever been convicted* for any violation(s) of law, including moving traffic violations? Yes No

Description of Offense: _____

Statue or ordinance (if known): _____ Date of Charge: _____ Date of Conviction: _____

County, City and State of Conviction: _____

(For additional convictions use plain paper. Include all information listed above.)

*Convictions include Virginia juvenile adjudications for Capital Murder, First and Second Degree Murder, Lynchburg, or Aggravated Malicious Wounding, if you were age fourteen (14) to eighteen (18) when charged.

In case of Emergency, notify: _____

Address: _____ **Phone:** _____

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, at the discretion of the employer, be terminated at any time without any previous notice.

Signed: _____ **Date:** _____

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